

# Leadership Essentials Course (Self-Paced)

Unlock your ability to lead effectively with this in-depth course. Learn the difference between leading and managing; explore proven techniques to communicate effectively; think strategically; and move from a reactive environment to a proactive one.

Group classes in Live Online and onsite training is available for this course. For more information, email [onsite@graduateschool.edu](mailto:onsite@graduateschool.edu) or visit: <https://sdfm.graduateschool.edu/courses/leadership-essentials-online>



[CustomerRelations@graduateschool.edu](mailto:CustomerRelations@graduateschool.edu) •  
[\(888\) 744-4723](tel:(888)744-4723)

## Course Outline

### Module 1

What Is A Leader?

### Module 2

Leading One's Followers

### Module 3

The Leader's Environment

**Appendix A:** Glossary of Terms

**Appendix B:** Recommended Readings

**Appendix C:** Leadership Action Plan

**Appendix D:** Knowledge Check Solutions

**Appendix E:** Executive Order—Streamlining Service Delivery

and Improving Customer Service

**Appendix F:** Website References