COURSE SYLLABUS

Business Analysis: Overview Course

Explore the end-to-end process of business analysis, including planning, requirements elicitation, and solution validation.

Group classes (Live Online) and onsite training are available for this course. For more information, email onsite@graduateschool.edu or visit: https://sdfm.graduateschool.edu/courses/business-analysis-overview



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Course Outline

Module 1: Business Analysis Planning and Monitoring

- Define the scope and objectives of business analysis activities.
- Develop a business analysis plan outlining tasks, deliverables, and timelines.
- Identify and engage stakeholders to ensure alignment with business needs.
- Monitor progress and adapt the analysis approach as needed.

Module 2: Requirements Management and Communication

- Establish processes for documenting, tracking, and managing requirements.
- Facilitate effective communication between stakeholders and the project team.
- Ensure requirements are accurate, complete, and aligned with business objectives.
- Manage changes to requirements throughout the project lifecycle.

Module 3: Enterprise Analysis

- Assess business needs and identify opportunities for improvement.
- Develop a clear business case to justify proposed solutions.
- Define solution scope and assess its feasibility.
- Align enterprise analysis with organizational strategy and goals.

Module 4: Elicitation

- Plan and prepare elicitation activities to gather requirements.
- Apply techniques such as interviews, workshops, and surveys to capture stakeholder input.
- Document elicitation results clearly and comprehensively.
- Confirm and validate requirements with stakeholders.

Module 5: Requirements Analysis

- Analyze and prioritize requirements based on business value and feasibility.
- Model requirements using diagrams, process flows, and other tools.
- Validate requirements to ensure they support business objectives.

- Manage requirement dependencies and traceability.

Module 6: Solution Assessment and Validation

- Assess proposed solutions against business requirements and objectives.
- Plan and conduct validation activities to ensure solution effectiveness.
- Identify gaps, issues, and improvement opportunities in the solution.
- Facilitate stakeholder acceptance of the solution.

Module 7: Underlying Competencies

- Develop core skills essential for business analysis, including communication and problem-solving.
- Apply analytical thinking and decision-making techniques.
- Demonstrate business knowledge and adaptability in various contexts.
- Leverage interpersonal skills to build strong stakeholder relationships.